



Servizio Post laurea

## APPLICATION FORM

(Art. 46 D.P.R. 28 dicembre 2000 n° 445)

To II level Post graduate Master Degree Course in Cooperation and Development

**(The form, duly filled in, must be uploaded in the on-line procedure of admission—see art.9 of this notice)**

I undersigned (NAME, SURNAME) ..... date of  
birth ..... city of birth....., nationality  
..... state of residence ..... permanent address  
.....  
e-mail .....

### APPLY

for admission to the aforementioned course

### and ACCEPT

to submit the mandatory following documents

1) **reference letter**

the reference letter can be written from a university professor, an employer, a responsible of an NGO or International Organization where a student might have spent a period of work/formation. For Italian referees the letters can be presented in the Italian language as well. The reference letter can simply be headed to the Director of the Master in Cooperation and Development (maximum n. 2);

2) **motivational letter** edited in English;

3) **Curriculum vitae (CV)** listing: student's academic background, professional and/or volunteering experiences in the sector of International Development and Cooperation

4) **For students requesting a scholarship:**

Italian students must submit the Italian ISEE certification

International students must submit a family income statement or any other document showing the most complete and accurate information you have about your economic/income situation.

If you don't have income statements, you could submit other kind of declaration issued by the bank, on other scholarship you might have benefited of in the past (university etc...), declaration of your employer, family statement showing the number of persons that compose your family, self-declaration on the motivations for which you ask to be considered for a scholarship

### ONLY FOR APPLICANTS WITH AN ITALIAN ACADEMIC TITLE

5) self-declaration of the passed exams during the academic career with relevant marks

### ONLY FOR APPLICANTS WITH A FOREIGN ACADEMIC QUALIFICATION

6) **Copy of degree diploma** (academic qualification required for the admission, in Italian or English);

- 7) **Declaration of value** (DoV) issued by the Italian Embassy/Consulate in the state where the academic title has been issued (only if already available at the enrollment stage but, in any case, the DoV must be submitted to the master secretariat by December);

*As an alternative to the "Declaration of value", the University recognizes the following documents as valid:*

- *Diploma supplement (only if the admission qualification to the course is issued by a European University);*
- *Certificate of comparability issued by Naric / Cimea.*

- 8) **Transcript of records:** a certificate in Italian or English listing all the exams and the relative marks

#### **UNDERSTAND AND AGREE**

- ❖ that the University of Pavia may suspend my evaluation, or exclude my application, for the Second level Master Program and the possible scholarships or benefits allocation in case that any information provided or documents attached would prove not to be correct or true.
- ❖ that in case of negative response or withdrawal of my application the application fee (35,00 euro) will not be reimbursed.
- ❖ *(Only for Italian candidates who do not hold their diploma of Laurea Specialistica/Magistrale at the moment of the application)* that I can enroll to the Master's Program even if I am still enrolled in a Laurea Magistrale/Specialistica and that I will submit my Final Diploma to the Master Secretariat as soon as I earn it and, in any case, no later than December 2023.



### QUESTIONNAIRE

**Where did you first hear about the Master CD program?**

- web (please specify) .....
- my professor/employer
- friends
- social networks (please specify) .....
- other (please specify) .....

**Have you applied to another Post graduate Master's course?**

- yes (please specify) .....
- no

**Do you apply for a scholarship (if yes, please consider that you must provide a document attesting your family's income)?**

- yes
- no

*\*In some specific countries, due to the fragile situation, students might find it difficult to submit the family income. In this case a self-declaration stating your financial situation is also accepted.*

**Are you applying for other scholarship schemes in order to attend this Post graduate Master's course (international, national or regional bodies, private companies, foundations, etc..)?**

- yes
- no

**If yes, please specify the name of the body you are applying to:**

.....

Date: \_\_\_\_\_

Signature: \_\_\_\_\_